



# School Meal Charge Policy-Alternate Meals

School Way Café

School \_\_\_\_\_

## I. Purpose

The purpose of this policy is to ensure compliance with federal reporting requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances. Overt identification will be prevented for children eligible for free, reduced price, and paid meals.

The intent of this policy is to establish uniform meal account procedures throughout \_\_\_\_\_.  
(school name)

The provisions of this policy pertain to full pay and reduced-priced school lunch meals only.

While the USDA Child Nutrition Program does not require that a full pay student or reduced-priced student be served a meal without payment, \_\_\_\_\_ has established this policy as a courtesy.  
(school name)

NOTE: This policy is school administration-based and may vary between schools.

## II. Policy

When a student does not have money for lunch or a positive account balance in his/her meal account, he/she will receive a cheese sandwich and a juice for lunch at \$.40 (substitutions will be made for documented food allergies), which will be charged to the student's meal account.

**Parents/Guardians** are responsible for meal payment to School Way Café. Notices of deficit balances will be sent to parents/guardians by *SchoolMessenger Communicate* calls daily during the school year.

**Students/Parents/Guardians** may pay for meals in advance with cash or a check payable to the school; or online through [www.myschoolbucks.com](http://www.myschoolbucks.com). Please note this service has a minimal service fee.

Parents/Guardians should maintain funds in student meal accounts to prevent students from being without meal money on any given day. Any remaining funds for a student at the end of the school year will be carried over to the next school year.

**School Way Café** uses computerized point of sale/cash register systems that maintain records of all monies deposited and spent for each student and said records are available by setting up an account at [www.myschoolbucks.com](http://www.myschoolbucks.com).

Students with negative funds- no ala carte charges or purchased items are permitted.

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced-price meal benefits for their child by visiting:

<http://myvolusiaschools.org/schoolwaycafe/Pages/Free-and-Reduced-Meal-Applications.aspx> to apply for meal benefits. Students approved for free meals cannot be denied a meal, even if they have a negative balance on other cafeteria purchases.

Currently, breakfast is complimentary to all students enrolled in Volusia County Schools; however, this service may be discontinued at any time.

A written copy of this policy will be provided to all households and transfer households.